

Government of West Bengal
Agriculture Department
NABANNA
325, Sarat Chatterjee Road, Howrah – 711 102.

No. 484-Nab

Dated: 8th April, 2021.

OFFICE ORDER

This is to forward herewith the Minutes of the meeting held on 24/03/2021 at Nabanna regarding functioning of Krishak Bandhu Portal. The detail process flow chart which was presented by Webel (WBEIDC) on 08/04/2021 regarding the proposed changes in the portal and which was agreed upon by the participants including the SNO (KBAI scheme) and the WBSCB Ltd. is also attached.

All concerned are requested to take necessary action accordingly.

Sd/- (J. Roy)
Joint Secretary
Agriculture Department
Govt. of West Bengal

No. 484/1(9)-Nab

Dated: 8th April, 2021.

Copy forwarded for kind information and necessary action to:

1. The Addl. Director of Agriculture (Special), West Bengal.
2. The Deputy Director of Agriculture & SNO, Krishak Bandhu (AI) scheme.
3. The Managing Director, WBSSC Ltd.
4. The Managing Director, WBSCB Ltd.
5. The Managing Director, Webel (WBEIDC).
6. The General Manager (CIO), Webel (WBEIDC).
7. Shri Prasenjit Maity, General Manager, WB State Cooperative Bank Ltd.
8. Shri Ranadeep Das, CEO, Ingreens.
9. The Head Assistant, Krishak Bandhu Cell, Department of Agriculture.


Joint Secretary
Agriculture Department
Govt. of West Bengal

Minutes of the Meeting of “Krishak Bandhu (AI)” Scheme held on 24.03.2021 at Nabanna.

A meeting was held on 24th March, 2021 at the Conference Hall (Room No.-310) to review the progress of Krishak Bandhu (AI) scheme and the Krishak Bandhu Portal. The meeting was chaired by Shri Jitendra Roy, Joint Secretary, Agriculture Department, Govt. of West Bengal. The Addl. Director of Agriculture (Special), SNO (KBAI scheme), representatives of WBSCB Ltd., WB State Seed Corporation Ltd. & Webel (WBEIDC) were present in the meeting. Representatives of Webel (WBEIDC) and their knowledge partner Ingreens made a detailed presentation on the “As-Is” and “To-Be” status of the Krishak Bandhu Portal.

After threadbare discussion regarding module of work process of Krishak Bandhu Portal the following decisions were taken:

1. All processes of (KBAI scheme) would be done exclusively through Portal as desired during launching of the scheme.
2. Muster roll of existing and newly approved beneficiaries will be generated and edited (if necessary) by the Block user(s) i.e. Asst. Director of Agriculture (Block) from KB Portal.
3. Block user(s) will upload the muster roll of the eligible beneficiaries for each season through .csv file in the Portal.
4. After uploading, the Districts user(s) i.e. DDA(Admn) will verify those database and transmit the same in the Portal.
5. West Bengal State Co-operative Bank Limited can find the District-wise verified muster roll in the Portal and they will get the credentials of Bank a/c validated and upload the validated as well as invalid database in the KB Portal. Invalid database will reach to the District(s) and Block(s), where Block wise data base can be seen by the Block user(s) for correction and uploading again.
6. SNO, KB will place the Demand for disbursement of assistance to the Beneficiaries to the Managing Director, West Bengal State Seed Corporation Limited.
7. The Managing Director, WBSSCL will give the payment mandate through the Portal to WBSCBL.
8. Thereafter WBSCBL will make the DBT and upload the Successful & Return list on the Portal.
9. Block user(s) will correct the Return list and upload it again for payment through the process flow as detailed above.
10. All correction & uploading of corrected Muster Roll should be done within the same season by the Block user(s).

11. Season wise Calendar and timelines:

(A) Kharif: April to September

- i. Enrolment: 1st April to 31st August.
- ii. Approval & Uploading by the Block user(s): 5th Day of each month from April to September.
- iii. Verification & Transmission by District user(s): 10th Day of the month.
- iv. Validation, Demand Generation, Payment Mandate: 15th Day of the month.
- v. DBT by WBSCL: 25th Day of the month.

(B) Rabi: October to March

- i. Enrolment: 1st October to 28th / 29th February.
- ii. Approval & Uploading by the Block user(s): 5th Day of each month from October to March.
- iii. Verification & Transmission by District user(s): 10th Day of the month.
- iv. Validation, Demand Generation, Payment Mandate: 15th Day of the month.
- v. DBT by WBSCL: 25th Day of the month.

12. Webel(WBEIDC) will complete the development of KB Portal accordingly within 16/04/2021. They will also prepare the detail process flow chart and demonstrate it to all the Stakeholders at the earliest.

The meeting ended with vote of thanks to and from the chair.



(Jitendra Roy)

Joint Secretary
Agriculture Department
Govt. of West Bengal